

# MANUSCRIPT SUBMISSION GUIDELINES

*Public Performance and Management Review* is cosponsored by the Section on Public Performance and Management of the American Society for Public Administration and the National Center for Public Productivity. Published since 1975, *PPMR* focuses on the need for greater understanding of issues in public productivity.

*PPMR* encompasses all administrative, technical, legal, economic, social, and political factors influencing the productivity of public and nonprofit organizations and agencies. Its objectives are to facilitate the development of innovative techniques and encourage a wider application of those already proven; to stimulate research and critical thinking about the applicability to the public sector of lessons from the private sector and vice versa; to present integrated analyses of theories, concepts, strategies, and techniques dealing with productivity and related questions of measurement, labor relations, capital investment, human capital, efficiency and effectiveness, organizational goals, and legal, political, and technological constraints or concerns; to establish a persistent and recurring impetus for productivity improvement at all levels of government and across the full range of public-sector functions; to provide a forum for practitioner-academician exchange; and to draw together citations to the literature.

## MANUSCRIPT PREPARATION

Type all copy double-spaced—including references and extracts—leaving margins at least one inch wide. Use

letter-quality printers rather than dot matrix, and type or print on one side only of high-quality nonerasable bond paper. The title page should include the title of the article, the names and primary affiliations of the author(s), and a brief abstract. To facilitate the blind review process, make sure information about authors appears only on the title page. Spell out e.g., i.e., et al. to their English equivalents and avoid complex mathematical symbols when possible.

*Citations and references.* Do not use footnotes. For literature citations in text, supply author surname and date of publication and include the original page number for each direct quotation and statistic. For example: Knight (1973) or Knight and Jones (1975, p. 74). Provide a double-spaced alphabetical list of only those references cited in the text, using the *Publication Manual of the American Psychological Association* (5th ed.) as a style guide.

## Journal Article

Aussieker, B., & Garbarino, J. W. (1973). Measuring faculty unionism: Quantity and quality. *Industrial Relations*, 12(1), 117–124.

## Book

Abbot, F. C. (1958). *Government policy and higher education*. Ithaca, NY: Cornell University Press.

## Chapter in a Book

Riesman, D., & Jencks, C. (1962). The viability of the American college. In N. Sanford (Ed.), *The American college: A*

*psychological and social interpretation of higher learning* (pp. 117–124). New York: Wiley.

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public management from practitioners and academicians alike.

Manuscripts should conform to the following guidelines: title, name, address, and organizational affiliation on the first page. On the second page put the title, an abstract, and commence the text. Submission to PPMR implies that your article has not been simultaneously submitted to other journals or has not been published elsewhere. The blind peer review process normally takes up to eight weeks.

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